

September 9, 2009

Dear BHS Staff Member:

The Bellaire High School PTO invites you to participate in the Teacher Grants program. PTO allocates funds for teachers to purchase items which will promote innovative teaching, improve curriculum, and enhance student life at Bellaire High School. This money can be used in any aspect of education, from classroom teaching to teacher training.

Since the program's inception in 1996, over \$191,000 has been awarded to projects that are creative and impact our student population.

These grants are offered up to a maximum amount of \$3,000. Larger requests must be submitted to PTO for consideration.

An "Application for Teacher Grants" follows on the next page. **Please return your application and supporting documents via email to Ruth Reid rrkreid@sbcglobal.net or to the "Teacher Grants" basket located near the teachers' mailboxes in the main office. Deadline is Friday, October 2nd at 8 am. Late applications cannot be accepted. Please do not place your completed application in the PTO mailbox.**

Winners will be notified in mid October, after the selection committee has met. Good luck!

Sincerely,
Ruth Reid
Dena Robinson
Teacher Grants Committee Co-Chairs

P.S. Applicants must be BHS PTO members in order to qualify for a grant.

Bellaire High School PTO Application for Teacher Grants

Please describe the project/product for which you are requesting funding. You must attach supporting documentation. **Supporting documentation includes at least 2 vendor pricing bids (catalog information, etc.) and all associated costs (shipping and handling, installation, maintenance, etc.).** If you are requesting equipment for your department, how many pieces of this equipment does your department already have? If you are asking for furniture, where do you plan to keep it? Please note: computer equipment must be purchased through an HISD approved vendor, please see Ms. Leeson for a vendor list.

How will this project/product benefit our students?

Approximately how many students/classes/groups will be affected by this project/product?

What is the total dollar amount requested?

Name: _____

Home/cell phone: _____

E-mail address: _____

Subject(s) taught: _____

Date submitted: _____

NOTE: YOU MUST BE A PTO MEMBER IN ORDER TO BE CONSIDERED FOR A GRANT.

Carmen Pastrano in the main office can provide you with a PTO membership application. Please attach your dues and membership application to this form if you are not currently a PTO member.

Please return your application and supporting documents via email to Ruth Reid rrkreid@sbcglobal.net or to the "Teacher Grants" basket located near the teachers' mailboxes in the main office. Deadline is Friday, October 2, 2009 at 8 am. Late applications cannot be accepted. Please do not place your completed application in the PTO mailbox. Questions? Contact Ruth Reid at rrkreid@sbcglobal.net or 713-569-2919 or Dena Robinson at denarobinson@comcast.net or 713-218-8223.